

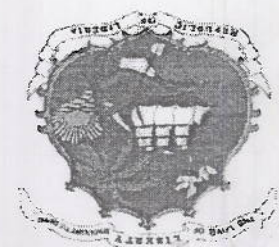
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2009

Annual Work Plan

Strengthening Rule of Law and Administration of Justice in Liberia



Outcome 1: Increased capacity for national and local authorities to provide security, manage conflict and prevent violence

Outcome 3: Democratic, accountable and transparent governance with increased respect for human rights, accountability, and mass participation in decision-making process.

Governance systems reformed to promote and sustain democratic principles with strengthened decentralized capacity and participation of disadvantaged groups

Effective, responsive, accessible and fair justice systems promote the rule of law, uphold human rights, including both formal and informal processes, with due consideration on the rights of the poor, women and vulnerable groups

Strengthen the national judicial system for delivering effective and timely justice services to the Liberian people.

Increase access to justice and respect for the rule of law for all in Liberia, especially for women. Enhance capacities for legal and community actors for providing quality justice services for the people

Enhance the capacities of national human rights and rule of law institutions and support transitional justice

Ministry of Justice, the Judiciary, the Legislature, the Law School, the Liberia National Bar Association, the Independent National Human Rights Commission and the TRC

UNDP-Liberia

Narrative

This 2009 Annual Work Plan on Rule of Law builds on the work started in 2008. While some significant progress was made to strengthen the institutional capacity of MOJ, and the Judiciary in presiding over the justice system, more needs to be done to ensure that the gains made are sustained and result in increased respect to the rule of law and effective and timely access by the Liberian people, especially the most vulnerable. By so doing, the AWP will make a major contribution to restoring the rule of law and respect to human rights cited as one of the principal causes underlying Liberia's conflict. A key outcome of a historic national rule of law retreat held in September 2008 was the call for a holistic, coordinated and strategic approach to ensure respect to the rule of law, fair dispensation of justice and protection of human rights. In particular, close collaboration amongst the key institutions involved in this sector, namely the Ministry of Justice (MOJ), the Judiciary, the Liberian Bar Association and the Legislature. This renewed vision and prospects for collaboration and coordination amongst rule of law institutions was further buttressed by another first of a kind, "Strategic Development Planning Meeting" held in Accra, Ghana for the Liberian Judiciary. At both events, urgency was expressed, in particular, to strengthen the prosecutorial and public defense capacities of the MOJ and the Judiciary to provide over the prosecution of SGBV cases and extending access to justice and due process to indigent individuals and to needy areas of the country.

The 2009 AWP will therefore stay the course, scaling up efforts in strengthening the rule of law, human rights protection and administration of justice. This will be done through targeted capacity building interventions in five key areas: i) building and equipping the Judiciary's ICT/resource center, the Judicial Institute, strategic planning and exposure to best practice ii) technical and operational support to MOJ (with special focus on SGBV prosecution) and other rule of law institutions, primarily, the LNBA, the Law School, iii) institutional support to the TRC, the INCHR, and human rights awareness at all levels including Human Rights Based Approached training for CSOs and CBOs ; iv) mainstreaming gender issues in policy and programming; and iv) supporting the legislature through finalization and launch of the Strategic Plan, rolling out of the Student Internship program and support to other institutional capacity building activities identified in the strategic plan.

The AWP will contribute to and benefit from other rule law projects including the DGTTF; the BCPR-supported Rule of Law Programme, the PBF-supported projects, namely, strengthening MOJ's prosecution services, strengthening the Judiciary's Public Defense system, and a host of other partner projects. The AWP will reinforce the work of the Governance and Rule of Law Pillar under the PRS, and reinforce the objectives of both UNDAF and the UNDP-Liberal Country Programme Action Plan 2008 - 2012 in promoting democratic governance. The involvement of the key role of law institutions, namely the MoJ, MoGD, the Judiciary, the Legislature, and the TRC in the implementation of the project will assure ownership and sustainability of the project.

Total Budget	4,632,957
Allocated resources:	
• Government	_____
• Regular	_____
• Other:	
• UNDP	700,000.00
• BCPR	2,100,000
• DGTTF	233,000
• PBF	1,832,857
• SIDA	75,000, SIDA)

Programme Period:	January - December 2009
Programme Component:	Democratic Governance
Project Title:	Strengthening Rule of Law and Administration of Justice
Project ID:	_____
Project Duration:	12 months
Management Arrangement:	Direct Implementation/ National Implementation

Honorable Amara Konneh
Minister of Planning and Economic Affairs

Amara Konneh

Agreed by (Implementing partner):

Clr. Phillip A.Z. Banks
Minister of Justice

Phillip A.Z. Banks

Varbah G. Gayflor
Ministry of Gender and Development

Varbah G. Gayflor

Dominic Sam, Country Director
UNDP

Dominic Sam

Agreed by (UNDP):

If an NGO is the Executing entity, it would not sign this page, but rather the Project Cooperation Agreement with UNDP

EXPECTED OUTPUTS And indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Fund/Donor	Budget Description	Amount
<p>Output: Strengthen the National Judicial System to deliver effective and timely justice services.</p> <p>Indicator: No. of cases resolved and quality of judgment rendered on a case by case basis;</p> <p>Annual Target: First training for Judges; JIMS operational with database for case management; Citizens' and Judicial staffs' can access information and conduct research; and Curriculum at JTI developed and utilized for training</p>	<p>Support to the Judicial Information Management System (JIMS) for case management services and other computerized judicial needs.</p> <p>legal text and resources for judicial resource Centre</p> <p>Support civic education awareness workshops on the rule of law and access to redress through the judicial process.</p> <p>Support development of a comprehensive training curriculum at the JTI and a consultant for Judicial sector staff</p> <p>production, printing, publishing and distributing Judicial strategic plan coming out of the Accra planning meeting</p>	X	X	X	X	UNDP, UNMIL (LJSSD) and implementing partners	DGTF	71300 Local Consultants	40,000
							DGTF		20,000
							DGTF		20,000
							BCPR		20,000
							In kind		

EXPECTED OUTPUTS And indicators including annual targets	PLANNED ACTIVITIES List all activities including M&E to be undertaken during the year towards stated CP outputs	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Fund/Donor	Budget Description	Amount
	Strengthen and increase capacity of public defenders – training and logistical support	X	X	X	X	UNDP, UNMIL (LJSSD) and implementing partners	PBF	71300 Local Consultants	50,000
	Support the establishment and work of a Law Reform Commission to prepare and propose comprehensive reforms to existing laws	X	X	X	X	UNDP, UNMIL	BCPR	71300 Local Consultants	75,000
	Identify and support non training needs for magistrate and JPs to ensure speedy and fair disposal of cases in courts of first instance.	X	X	X	X	UNDP	BCPR	72500 supplies, 71300 local Consultant	30,000

EXPECTED OUTPUTS And indicators including annual targets	PLANNED ACTIVITIES List all activities including MfE to be undertaken during the year towards stated CP outputs	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Fund/Donor	Budget Description	Amount
<p>Output: Ensure access to justice for all in Liberia</p> <p>Indicator: Number of cases investigated, tried and disposed; feedbacks from victims, accused, prosecutors, judges, etc.</p> <p>Annual target: SGBV Unit fully staffed and functional; partnership with CSOs; redress for victims of SGBV</p>	<p>Support civic workshops and training programs through CSO to educate citizens on process of seeking redress and reporting alleged abuses and crimes, especially women and victims of sexual/gender-based crimes</p> <p>Capacity building support to SGBV Unit/MoJ/MOGD to include staffing/salaries, enhancing investigation and speedy prosecution of cases involving sexual and gender based crimes</p>	X	X	X	X	UNDP; MGD; MIA MoJ;	DG1TF	72500 supplies, 71300 local Consultant	15,000
<p>Output: The capacity of the Ministry of Gender and Development strengthened to address sex and gender development issues</p> <p>Indicator: Staffs at MGD can monitor, investigate and report, and document gender violence and crimes</p>	<p>Strengthen capacities of traditional leaders through the MGD and MIA to deliver fair decisions through the customary legal system concerning rights of women</p>	X	X	X	X	UNDP, IRC	Core	72500 supplies, 71300 local Consultant	25,000

EXPECTED OUTPUTS And indicators including annual targets	PLANNED ACTIVITIES List all activities including M&E to be undertaken during the year towards stated CP outputs	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Fund/Donor	Budget Description	Amount
	Support the report writing process on the implementation of the AU Protocol;	X	X	X	X	UNDP	Core	72500 supplies	10,000
	Support MGD and Liberia's delegation to defend the CEDAW report						Core		20,000
	Provide logistical support (, office supplies, computers, A/CS) to MGD						Unfunded		75,000
	Support the salary/allowances of the M&E Coordinator/ and M&E Assistant						Core		15,000
	Support to media programs								10,000
	Support the MGD in monitoring the implementation of the CEDAW Convention and the recommendations from the report;								15,000

EXPECTED OUTPUTS And indicators including annual targets	PLANNED ACTIVITIES List all activities including M&E to be undertaken during the year towards stated CP outputs	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Fund/Donor	Budget Description	Amount
<p>Output: The capacity of the National Gender Forum strengthened</p> <p>Indicators: The capacity of the staff of the ministry built.</p> <p>Annual target: The staff of the ministry trained in gender mainstreaming.</p> <p>Output: The Coordination capacity of the GBV Unit strengthened</p> <p>Annual target: GBV data base established and functional</p>	<p>Support women's organization and Rural Women's office</p> <p>Short training for the staff of the MGD</p> <p>Build capacity of NGF: Train staff of the secretariat and gender focal persons; Train policy members; Provide Logistical support for coordination meetings; Policy level meetings; Task Force meetings; gender focal persons meetings; complete ToRs for NGF</p> <p>Provision of telephone hot line at the MGD for GBV survivors</p> <p>Support to GBV survivors through the MGD</p>	X	X	X	X	UNDP	Core		20,000
							Core		10,000
							Core		10,000

EXPECTED OUTPUTS And indicators including annual targets	PLANNED ACTIVITIES List all activities including M&E to be undertaken during the year towards stated CP outputs	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Fund/Donor	Budget Description	Amount	
<p>Output: The Colloquium Secretariat successfully hold the International Colloquium in Liberia</p> <p>Indicators: The international colloquium</p> <p>Output: improved capacities for legal and community actors to provide quality justice services for the people</p> <p>Indicator: Increased appreciation for human rights by JPs, magistrates and other legal actors; human rights of individuals respected and protected in courts of first instance; laws widely circulated and people are aware of newly enacted laws; more trained lawyers and legal professionals from Law school</p> <p>Annual Target: 2 human rights awareness workshops for magistrates, JPs, court officers, lawyers, etc.; support Law Reform Commission and the Law School</p>	<p>Support the preparatory works of the colloquium secretariat</p>	x				UNDP	Core		25,000	
<p>Output: improved capacities for legal and community actors to provide quality justice services for the people</p> <p>Indicator: Increased appreciation for human rights by JPs, magistrates and other legal actors; human rights of individuals respected and protected in courts of first instance; laws widely circulated and people are aware of newly enacted laws; more trained lawyers and legal professionals from Law school</p>	<p>Provide training to magistrates, prosecutors, public defenders, court officers and lawyers on human rights, legal processes and an effective justice delivery system.</p> <p>Produce and distribute legal materials, publish laws and books on Liberian legal system</p>	X	X	X	X	UNDP	BCPR		30,000	
<p>Output: improved capacities for legal and community actors to provide quality justice services for the people</p> <p>Indicator: Increased appreciation for human rights by JPs, magistrates and other legal actors; human rights of individuals respected and protected in courts of first instance; laws widely circulated and people are aware of newly enacted laws; more trained lawyers and legal professionals from Law school</p>	<p>Support the Louis Arthur Grimes School of Law to produce trained and qualified lawyers and improve the Law School's library to enhance legal research.</p>	X	X			UNDP, ABA, JTI	DGTF		45,000	
							BCPR/DGTF	F		75,000

EXPECTED OUTPUTS And indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Fund/Donor	Budget Description	Amount	
<p>Output: Enhanced capacity of national human rights institutions & CSOs towards transitional justice</p> <p>Indicator: People are aware of and are discussing TRC process and final reports; INCHR begins investigating, advocating and seeking redress for victims of human rights violations.</p> <p>Annual target: TRC's final report published and disseminated; 5 public awareness workshops to discuss TRC process and recommendations; Independent Human Rights Commission is fully constituted, housed and functional.</p>	<p>Support the Truth and Reconciliation Commission (TRC) in publishing and divulging report and conclusions</p> <p>Support the installation and capacity of the Independent National Commission on Human Rights (INCHR)</p>	X	X			UNDP, UNMIL, GOL/TRC	SIDA	Core	75,000	30,000

EXPECTED OUTPUTS And indicators including annual targets	PLANNED ACTIVITIES List all activities including M&E to be undertaken during the year towards stated CP outputs	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Fund/Donor	Budget Description	Amount
<p>Output: Build capacity of target CSOs and CBOs and the department of human rights at the MOJ on general issues of human rights and key UN conventions.</p> <p>Indicators: Selected Communities are aware of basic human rights issues and can speak out against their violations and at least two UN conventions are disseminated.</p> <p>Annual target: At least 5 regional workshops held, national institutions disseminate messages about 2 conventions.</p>	<p>Identify key national institutions and conduct human rights training for these institutions.</p> <p>Production and distribution of key human rights documents to national institutions.</p> <p>Support National Institutions to conduct human rights awareness campaign on UN conventions through community workshops</p>					UNDP, UNMIL, UNHCR, CARTER CENTER, etc.	Core		5,000
<p>Output: Communities are sensitized on rights, responsibilities and civic duties and respect for the rule of law.</p> <p>Indicators: At least 5 communities in five counties aware of their basic their fundamental rights including arrest, detention and court procedures.</p>	<p>Support to Disabled organizations to create awareness on issues affecting them through the publication of issues papers, workshops, and capacity building activities.</p>	X	X	X			Core		35,000
<p>Output: increased number of human rights abuses reported.</p> <p>Annual target: conduct human rights based approach</p>		X					Core		12

COMPONENT 3: MANAGEMENT ARRANGEMENT

The project will be executed by UNDP. This means that UNDP will have full responsibility under this modality to ensure accountability, transparency, timely implementation, management and achievement of results. However, a Project Board comprising the Ministry of Justice as chair, Ministry of Gender and Development as co-chair, UNDP, civil society organizations as members and donor representatives will be established.

The Project Board will be supported by a Project Manager who will be recruited on a competitive basis. The Project Manager will be a locally recruited staff at the level of National Officer-B and will be supervised by the Assistant Resident Representative/ Democratic Governance. He/she will have the authority to run the project on a day-to-day basis on behalf of the Project Board. The Project Manager is responsible for day-to-day management and decision-making for the project and is to ensure that the project produces the results specified in the project document, to the required standard of quality and within the specified constraints of time and cost.

The Project Board will be responsible for making, on a consensus basis, management decisions for a project when guidance is required by the Project Manager, including recommendation for UNDP/ Implementing Partner approval of project revisions. Project reviews by this group are made at designated decision points during the running of a project, or as necessary when raised by the Project Manager. This group is consulted by the Project Manager for decisions when PM tolerances (i.e. constraints normally in terms of time and budget) have been exceeded.

COMPONENT 4: MONITORING AND EVALUATION

Tracking the achievement of planned results for each activity within the annual work plan and reporting progress to the project board and giving feedback to the implementing partners will be the responsibility of the Project Manager. The Project Manager, in collaboration with the Project Board will ensure the selected implementing partners will develop a results-based monitoring plan. The plan will have SMART indicators which would facilitate effective monitoring. The project manager will provide monthly reports to the project board.

The specific mechanisms that will be used to monitor the achievement of results in the annual work plan will include:

- i. Monthly and Quarterly progress reports, technical and financial report prepared by the Project Manager for review by the Project Board; a standard reporting format will be used (See Annex 1);
- ii. Annual progress report, technical and financial report prepared by the annual work plan implementing agency and/or the ERP Atlas system at the end of the year; and

Quarterly meetings of the Project Board will be convened to review progress reports and reports on monitoring visits so as to take necessary actions to ensure the project results are achieved and where possible, recommend a change in implementation strategy. A mid-term review with partners will be conducted as well as an annual review.

Risk

There are three key risks that have been identified for the project: political commitment; low motivation and under-reporting of SGBV cases;

<p>PROGRESS TOWARDS ACHIEVING OUTPUTS</p> <p>Using data on annual indicator targets, state progress towards achieving the CP outputs. Where relevant comment on factors that facilitated and/or constrained achievement of results including:</p> <ul style="list-style-type: none"> Whether risks and assumptions as identified in the CP, M&E Framework, materialized or whether new risks emerged Internal factors such as timing of inputs and activities, quality of products and services, coordination and/or other management issues 	<p>RESULTS OF ACTIVITIES</p> <p>For each activity, state the results of the activity</p>	<p>EXPENDITURES</p> <p>List actual expenditures against activities completed</p>	<p>PLANNED ACTIVITIES</p>	<p>EXPECTED OUTPUTS AND INDICATORS including annual targets</p>
			<p>1.1 Establish a prosecutorial unit in the Ministry of Justice</p> <p>1.2 The unit fully staffed</p> <p>1.3 Material support to the unit</p>	<p>OUTPUT 1: The capacity of the judicial system strengthened</p>
			<p>The prosecutorial unit established</p> <p>The prosecutorial unit established and functioning at MoJ</p>	<p>INDICATOR 1.1 WITH TARGET FOR THE YEAR:</p>

CP Component Rule of Law
 Implementing Partner -Ministries Justice and Gender and Development; the Judiciary, Legislature, Law School and CSOs to be determined

INDICATOR 1.2 WITH YEAR:	INDICATOR 1.3 WITH YEAR:	OUTPUT 2: Women's rights promoted and protected	2.1 Development and production of messages				
			2.2 Dissemination of messages				
INDICATOR 2.1 WITH YEAR: ETC. Public awareness campaigns conducted in 4 countries Public awareness created in 4 countries	INDICATOR 2.2 WITH YEAR: ETC. Public awareness campaigns conducted in 4 countries Public awareness created in 4 countries	OUTPUT 3 Support implementation of National GBV Action Plan through awareness raising and targeted trainings	3.1 Development and production of messages				
			3.2 Dissemination of messages in all countries				
INDICATOR 3.1 WITH YEAR ETC GBV National Action Plan implemented Conduct at least one training/country for the LNP, Military and teachers on GBV	OUTPUT 4 The capacity of the Ministry of Gender and Development strengthened	INDICATOR 4.1 WITH YEAR ETC The capacity	3.3 Provide technical and material support to the GBV Unit				
			4.1 Provide training to the staff of the Ministry				
INDICATOR 4.1 WITH YEAR ETC The capacity	OUTPUT 4 The capacity of the Ministry of Gender and Development strengthened	INDICATOR 4.1 WITH YEAR ETC The capacity	4.2 Provide materials and support to the Ministry				
			4.2 Provide materials and support to the Ministry				

of the staff of the Ministry built The National Gender Forum functional	4.3 Provide technical support to the NGF				
5. Project Management and M & E	5.1 Project Management staff salaries and monitoring and reporting activities				
	5.2 Equipment				
	5.3 Training of staff				